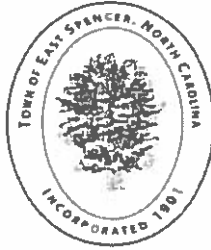


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TOWN COUNCIL MEETING
April 8, 2024, 6:30 PM
AGENDA

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE
WELCOME

MAYOR BARBARA MALLET
COUNCILMAN RUSH
MAYOR BARBARA MALLET
MAYOR BARBARA MALLET

Present: Mayor Barbara Mallett Board Members: Mayor Pro Tem Curtis Cowan, Alderman Albert Smith, Alderman Shawn Rush, Alderman Jackson, Alderman Dwayne Holmes Alderwoman Deloris High. Town Manager Michael Douglas, Town Clerk, ShaTaira Bailey, Town Attorney Thomas Brooke.

Absent:

APPROVE MINUTES of regular meeting on March 11, 2024.

A motion was made to approve regular meeting minutes for March by Alderman Holmes; seconded by Alderman Smith. Motion passes unanimously.

PUBLIC COMMENT Please note that comments shall be limited to five minutes and the Town Council reserves the right not to act on requests first presented this evening.

➤ **M.Cooper – Has concerns about the fire department tax increase. Mayor Mallett explained that Ms. Cooper questions would be answered at the next community meeting. She also stated that town employees are doing a great job.**

A motion was made to approve the agenda with the addition of item #7 – CDBG 23-11 by Jackson; seconded by Alderman Smith. Motion passes unanimously.

NEW BUSINESS

1. Resolution 23-09 Sell of Property – 028 038, 028 039, 028 040

Mr. Douglas explains that the purpose of this resolution is to allow the sale of the following properties located at 514 N. Railroad Ave, 0 N Long St, and 0 N. Long St. East Spencer, NC, 28039 Rowan County Tax Parcels # 028 038, 028 039, 028 040. These properties will be sold to Mr. Douglas Holmes Sr. for \$60,000 and this will free up approximately \$150,000 to the Town through grant dollars from the State of North Carolina. A motion was made to abstain Alderman Holmes from voting by Alderman Jackson; seconded by Alderwoman High. Motion passes unanimously. Alderman Rush asked Mr. Douglas why the town is removing the tower. Mr. Douglas explains that the water is stagnant, the tower will just sit and rust and that we are paying insurance on property that we no longer need. Alderwoman High asked if the tower will be removed then who is removing it. Mr. Douglas explains the owner of the property will be responsible for it. Alderwoman High asked how much is the steel worth and Mr. Douglas was unsure of the cost. Mayor Mallett explained that her only concern was that she would like the property to stay as it is. Alderman Holmes explains that the property is located across the street from his property, and he does not want junk in front of his house so he understands Mayor Mallett. Alderman Jackson states the town will come out better selling it. Alderwoman High asked how long until the tower is removed. Mr. Douglas explains the tower will be down within a year. Mayor asked Alderman Holmes what's the process of removing the tower and Alderman Holmes explained in detail to everyone the process. A motion was made to approve resolution 23-09 by Alderman Jackson; seconded by Alderwoman High. Motion passes 3-2.

2. Policy 23-03 Resolution 23-10 Cost Principles Policy

Mr. Douglas explains that during a recent inspection of the VUR grant funds, it was recommended that the Town establish four policies that would help facilitate the expenditure of State and Federal funds. The Cost Principles Policy was recommended by the NCDEQ. The Town of East Spencer has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and the funds may be used for projects within specified categories, to the extent authorized by state law. Categories authorized by state law are: Support public health expenditures, address negative economic impacts caused by a public health emergency, replace lost public sector revenue, provide premium pay for essential workers. invest in water, sewer, and broadband infrastructure. A motion was made to approve 23-03 by Alderman Rush; seconded by Alderman Holmes. Motion passes unanimously.

3. Policy 23-04: Nondiscrimination Policy

Mr. Douglas explains that during a recent inspection of the VUR grant funds, it was recommended that the Town establish five policies that would help facilitate the expenditure of funds. The following five policies were recommended by the NCDEQ. The nondiscrimination policy will ensure that no person shall, on the ground of race, color, national origin (including limited English proficiency), familial status, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity administered by the Town of East Spencer, including programs or activities that are funded in whole or part, with Coronavirus State and Local Fiscal Recovery Funds ("CSLFRF"), which the Town of East Spencer received from the U.S. Department of Treasury ("Treasury") pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (herein the "ARP/CSLFRF award"). A motion was made to approve policy 23-04 by Mayor Pro Tem Cowan; seconded by Alderman Rush. Motion passes unanimously.

4. Policy 23-05: Procurement Policy

Mr. Douglas explains that when spending federal grant and loan award funds, local governments are required to adopt written procurement policies that conform to applicable federal law and the Uniform Guidance. (2 C.F.R. § 200.318(a)). This policy contains language found in the relevant sections of the Uniform Guidance, 2 C.F.R. Part 200, relating to procurement requirements. This policy applies to contracts for purchases, services, and construction or repair work funded with federal financial assistance (direct or reimbursed). The requirements of this Policy also apply to any subrecipient of the funds. A motion was made to approve policy 23-05 by Alderman Smith; seconded by Alderman Holmes. Motion passes unanimously.

5. Policy 23-06: Records Retention Policy

Mr. Douglas explains that it is the policy of the Town of East Spencer to follow Treasury's record retention requirements as it expands CSLFRF pursuant to the APR/CSLFRF award. The Coronavirus Local Fiscal Recovery Funds ("CSLFRF") Award Terms and Conditions and the Compliance and Reporting Guidance set forth the U.S. Department of Treasury's ("Treasury") record retention requirements for the ARP/CSLFRF award. A motion was made to approve policy 23-06 by Alderman Jackson; seconded by Alderman Rush. Motion passes unanimously.

6. Ordinance 23-10 Budget Amendment 2 FY 2023-2024

Mr. Douglas explains that this is the second budget amendment for the FY 2023 – 2024 budget. There have been several properties that have been sold and the Town was awarded \$2,000,000 from the North Carolina General Assembly.

7. Resolution 23-11: CDBG – Infrastructure Program Compliance Plans

- ***Mr. Douglas explains that a resolution is needed to adopt the updated compliance plans for the town. A motion is made by Alderman Rush; seconded by Alderman Smith. Motion passes unanimously.***

8. Manager Comments

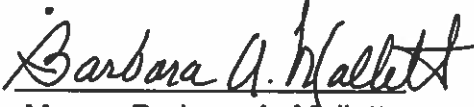
Reminded the board about MayFest, Community meeting and informed everyone that the sidewalk project has begun.

9. Council Comments

Alderman Jackson would like the council to review the public comment policy.

ADJOURNMENT

A motion was made to adjourn by Alderman Holmes; seconded by Alderman Smith. Motion passes unanimously.


Mayor, Barbara A. Mallett


ShaTaira Bailey, Town Clerk

