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TOWN COUNCIL MEETING
March 3, 2025, 6:30 PM
AGENDA

CALL TO ORDER	MAYOR BARBARA MALLET
INVOCATION	ALDERMAN RUSH
PLEDGE OF ALLEGIANCE	MAYOR BARBARA MALLET
WELCOME	MAYOR BARBARA MALLET

Present: *Mayor Barbara Mallett Board Members: Mayor Pro Tem Curtis Cowan, Alderman Albert Smith, Alderwoman Deloris High, Alderman Shawn Rush, Alderman George Jackson, Alderman Dwayne Holmes. Town Manager Michael Douglas, Town Clerk, ShaTaira Bailey, Town Attorney Thomas Brooke.*

Absent:

A motion was made to add the reading of the Women's History Proclamation by Alderman Jackson; seconded by Alderwoman High. Motion passes unanimously.

Mayor Mallett read a proclamation for Women's History Month.

APPROVE MINUTES of regular meeting on February 3, 2025.

A motion was made to approve the monthly minutes by Alderman Holmes; seconded by Alderman Rush. Motion passes unanimously.

PUBLIC COMMENT *Please note that comments shall be limited to five minutes and the Town Council reserves the right not to act on requests first presented this evening.*

- **Mary Cooper** – Had a few questions and concerns
- **William Barber** – Was concerned about a pothole in the road

NEW BUSINESS

1. Appointing Deputy Finance Director – Resolution 24-10

The Deputy Finance Director should approve certain actions or sign preaudit certificates in the absence of or at the direction of the Town Manager. A motion was made to approve resolution 24-10 and appoint Alderwoman Deloris High as the deputy finance director by Alderman Rush; seconded by Alderman Holmes. Motion passes unanimously.

2. Resolution #24-09 – Tentative Award

Following the bid opening, WithersRavenel further reviewed each bid package in detail for compliance with NC General Statutes (NCGS) and requirements set by the funding agency (NCDWI). Based on our review of the bids, WithersRavenel has found that Carolina Siteworks, Inc. is the lowest, most responsive, and responsible bidder. WithersRavenel understands that the lowest received bid is over the Town's intended budget for the project. Therefore, WithersRavenel and Town staff held a conference with Carolina Siteworks to discuss potential options for reducing the project scope to reduce budget overages. The negotiations resulted in a partially reduced scope of work, as shown in the attached plan drawing markups. The value engineering process resulted in a reduced negotiated bid price of \$9,594,448.16, as well as a contingency of 0.84% in the amount of \$80,891.16. The attached value engineering memo lists the negotiations that took place and will be executed by the Town and Carolina Siteworks prior to requesting final bid package approval by NCDWI. A motion was made to approve resolution 24-09 by Alderman Jackson; seconded by Alderman Holmes. Motion passes unanimously.

3. Manager Comments

Mr. Douglas gave an update on the upcoming Sheetz gas station. He also gave an update on the Andrews Street corridor.


4. Council Comments

Mayor Mallett announced an upcoming DEQ workshop.

ADJOURNMENT

A motion was made to adjourn by Alderwoman High; seconded by Alderman Smith. Motion passes unanimously.


Barbara A. Mallett, Mayor


ShaTaira Bailey, Town Clerk